

**WAYLAND SCHOOL COMMITTEE
SUPERINTENDENT EVALUATION SUBCOMMITTEE MEETING**

MINUTES

Date: Wednesday, March 4, 2015

Time: 10 a.m.

Place: Wayland Town Building, School Committee Room

Present:

Ellen Grieco

Malcolm Astley

Superintendent Stein joined the meeting at 11 a.m.

Malcolm called the meeting to order at 10 a.m.

1. Public Comment:

There was no public comment and no one else present.

2. Approval of the Minutes of November 5, 2014 and February 11, 2015:

These items had not been on the agenda. These minutes still need to be approved by the new committee at its next meeting.

3. Discussion of This Year's Process for Evaluation of the Superintendent:

The process for feedback to the superintendent in relation to mid-year evaluation was discussed. The elements to be used in the assessment had been agreed upon by the School Committee at its last meeting through discussion with the superintendent, and these were reviewed. Ellen Grieco said she thought it important to provide feedback a little at a time instead of making the task large, cumbersome and overly complicated. It was noted that there was a challenge in getting to a bottom line on the evaluation given that the goals for the superintendent were so broad and therefore challenging to assess with appropriate data so as to come to a meaningful assessment. The suggestion was to be taken to the School Committee for the superintendent's evaluation to be carried out in half hour sections of future School Committee meetings in which the members would reflect with the superintendent on a goal at a time in relation to the six elements agreed upon for use in this year's evaluation.

4. Comments from the Public:

There was no one present for public comment.

5. Adjournment:

Ellen made a motion, seconded by Malcolm, that the Subcommittee adjourn, and it passed 2-0 at 11:50 am.

Respectfully submitted,

Ellen Grieco

Malcolm Astley

Documents:

1. Agenda for meeting on March 4, 2015
2. Draft Minutes of November 5, 2014 and February 11, 2015 meetings of Superintendent Evaluation Subcommittee